

# Steps for Creating a Photostory Slideshow

March 2010

**Photostory** is one of Microsoft's best kept secrets. This free software package is on the Digital Image Suite CDs, or download it free from [Microsoft](http://Microsoft). Using Photostory, you can create slideshows using your digital photos. You can touch-up, crop, or rotate pictures, remove red-eye, add stunning special effects, soundtracks, and your own voice narration to your photo stories. You can send your photo story in an e-mail or burn it to DVD and watch it on your TV or on a computer.

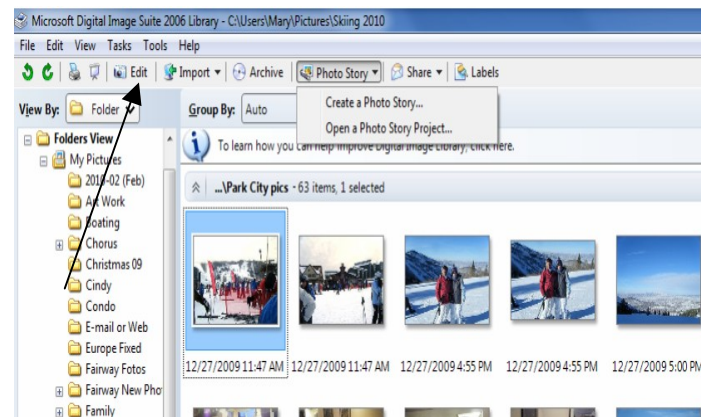
**1 – Install Photostory on your computer.** If installing Digital Image Suite, use the “full” installation and check the box that automatically adds icons to your desktop.

- One program will edit your photos.
- One program stores photos in Microsoft Library.
- One program makes Photo Story slideshows.



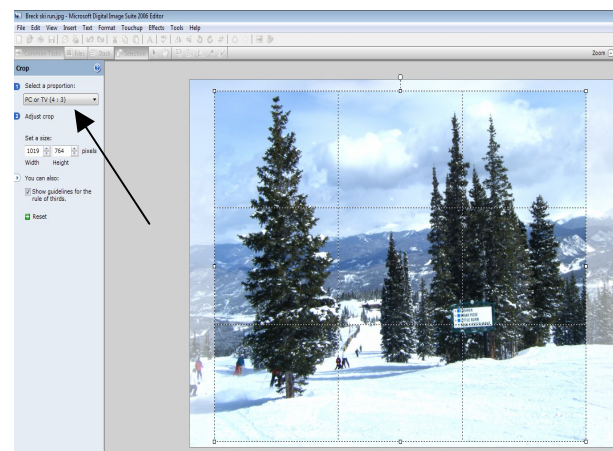
**2 – Locate Photos in Microsoft Library**

- Start Microsoft LIBRARY and locate your photos.
- Select all the photos you want to use. (Hold down the Ctrl key & click on each photo you want to select)
- Click on the EDIT button (not Edit menu)
- Your photos will open into your PHOTO EDITOR program.



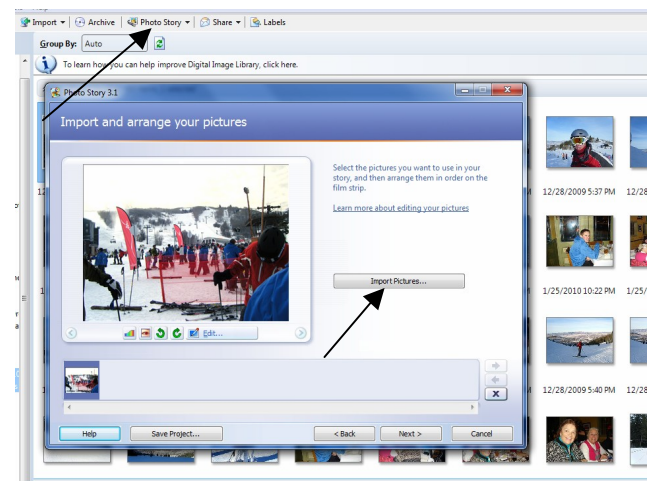
**3 – Clean Up Your Photos in Microsoft Editor**

- Crop your photos into a 4:3 ratio if possible.
- Clean up your photos to look as bright and clear as possible
- Using File Menu, close and save all photos.



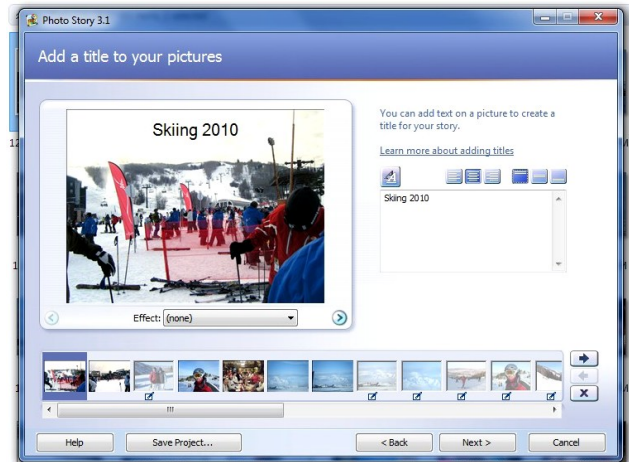
**4 – Create a Photostory**

- Go back to LIBRARY and hold down the CTRL key, while you click on all the photos you want.
- Click on the PHOTOSTORY button
- Click that you want to create a NEW photo story.
- Click on “Import Pictures” if you want to add more photos.
- Photos will open into a tray running along the bottom of your work area.
- Click and drag to rearrange your photos into order.
- Click on “Remove Black Borders” and check each photo to see if it can be cropped as the program suggests.



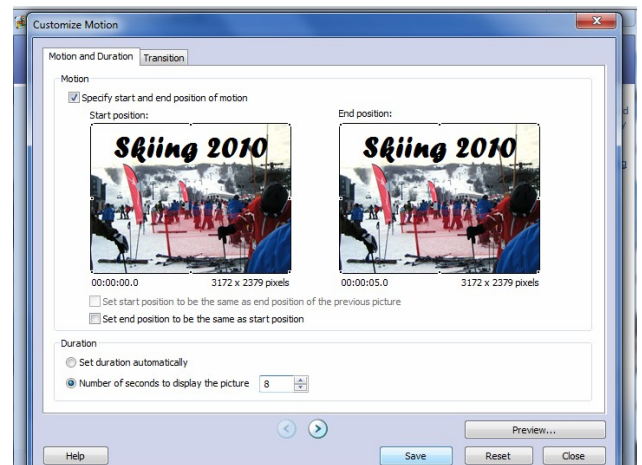
## 5 – Add Title to Your First Photo

- Click on the NEXT button. At this step you can add an effect to a photo or **ADD TEXT** to a photo. You may want to add a title to the first photo in your slideshow. Choose a light area to add black text, or choose a dark area to add white or yellow text.



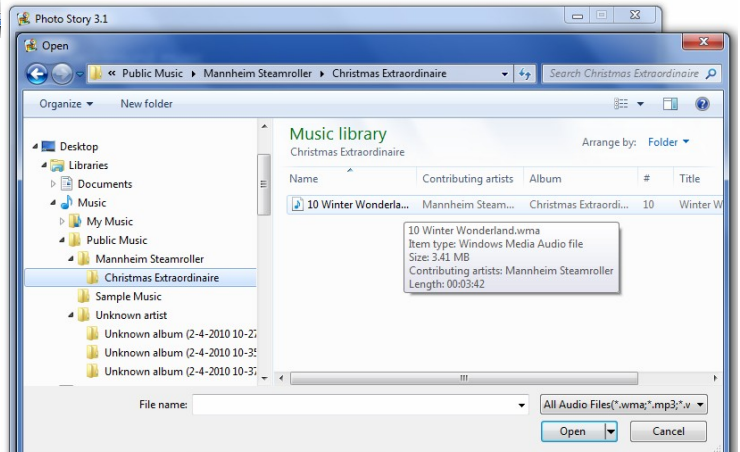
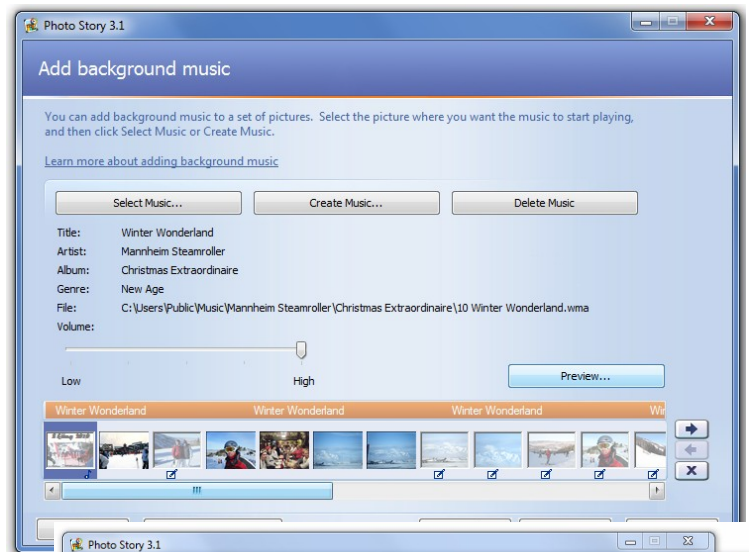
## 6 – Customize Motion for Each Photo

- Click on the NEXT button. At this step you can **CUSTOMIZE MOTION** or add notes to yourself.
- “*Motion and Duration*” tab allows you to select **start and end** panning position, choose the **number of seconds** for each photo to display, and **preview** your slideshow from that point.
- “*Set Transition*” tab allows you to choose a fancy transition between slides.
- You must click on “Save” for each photo if you change motion, duration, or transition.

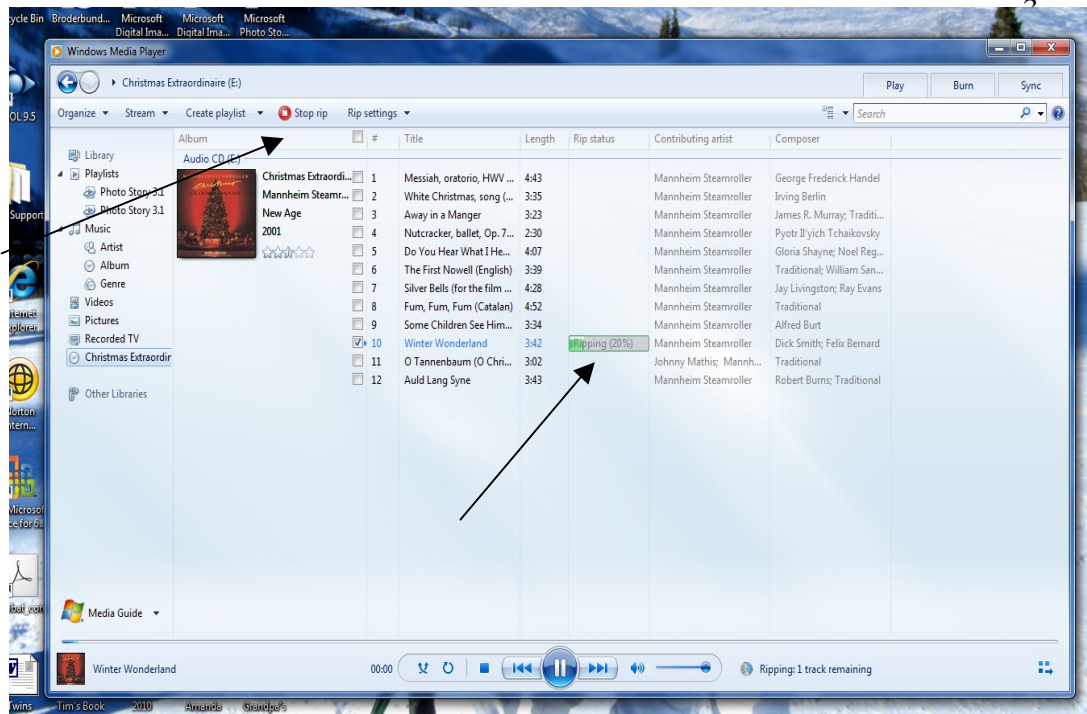


## 7 – Add Music

- Click “Next.” At this step, you can **ADD MUSIC** to any group of photos.
- You can click “Create Music” and choose various tempos and music styles to add to your slideshow.
- Or you can click “Select Music” if you have already ripped some music CD tracks to your computer. If not, you may want to do so to have favorite music to add to your slideshow.
- Save your story project. Give it a name you will recognize and a date, such as *Hawaii Feb2010.wmv*



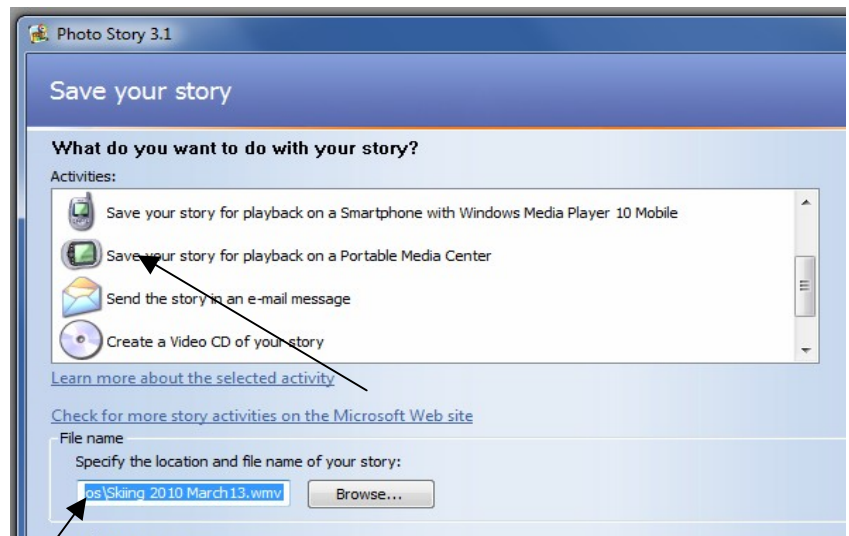
In this illustration, Windows Media Player is being used to “rip” a music track from a CD owned by the user.



## 8 – Save Your Slideshow

- Click “Next” and choose to “Save Story to Play on a Portable Media Player”
- Use the down arrow to open your file structure. Save your photo story under “My Documents” “My Videos”
- Change the name “Photo Story.wmv” to something you will recognize, such as “Hawaii Feb2010.wmv”
- Click “Next” and save again under the new name.

(Note: the .wp3 extension is Photostory’s own project extension.)



## 9– Re-editing and Playing Your Photostory

- You can play your story in Windows Media Player or Real Player. You can make a DVD of it either by importing your video into Windows MovieMaker (find it in your program list) or by burning the video to a DVD. Find your story under “My Documents” “My Videos”
- You can edit your story any time by clicking the **Photostory button in MS Library**.

Find a *Photostory tutorial* online at <http://millie.furman.edu/mll/tutorials/photostory3/index.htm>

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